



# Rashtrasant Tukadoji Maharaj Nagpur University

## Admissions 2026

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### Instructions for Admission

#### Step 1: Visit the Admission Portal

The student should visit the PG Admission Portal of the University.

#### Step 2: Complete New Registration

A new registration should be completed by filling all the necessary details and paying the registration fee through the online payment gateway:

- Rs. 300/- for General Category students
- Rs. 200/- for Reserved Category students

#### Step 3: Verify and Submit Registration Form

After filling all the details, the registration form should be carefully verified and finally submitted.

#### Step 4: Upload Necessary Documents

All the necessary documents should be uploaded on the admission portal, including:

- Educational qualification documents
- Reservation claim documents
- Special quota documents (Sports, PwD, Defence, Ex-serviceman, etc.)

Note: Care should be taken to upload scanned copies of original documents only.

#### Step 5: Subject Selection During Counselling

It should be noted that subject selection is not part of the registration process. Subject selection will be carried out during the counselling process.

#### Step 6: Upload Acknowledgement Receipts (If Applicable)

Candidates who have applied for the following certificates may upload the acknowledgment receipt:

- Non-Creamy Layer Certificate
- Caste Validity Certificate
- Eligibility Certificate

However, the original documents must be submitted during counselling.

#### Step 7: Publication of Provisional Merit List

After the last date of registration, the provisional merit list will be displayed on the same website.

#### Step 8: Counselling Schedule and Admission Finalization

Counselling and admission finalization will be conducted at the University Campus.

It is mandatory for candidates to attend the counselling rounds as per the prescribed schedule.

#### Step 9: Documents Required During Counselling

On the day of counselling, candidates must bring:

- Printout of the registration form
- All original documents for verification
- One set of photocopies of all documents for submission

**Step 10: Entry Through Document Verification**

A document verification table will be arranged at the entry gate.

Only those candidates possessing all the necessary documents will be allowed to enter the Counselling Hall.

**Step 11: Seat Allotment Process**

Candidates will be called one by one according to inter-se merit.

Seat allotment will be done based on:

- Merit
- Reservation policy

**Step 12: Issue of Allotment Letter**

After seat allotment, the candidate will receive an allotment letter at the counselling table.

**Step 13: Admission Confirmation**

The candidate must report to the respective Department with the allotment letter and confirm admission within 2 days by:

- Submitting original documents
- Paying the prescribed admission fees

**Step 14: Filling of Vacant Seats**

If seats remain vacant due to non-allotment or non-reporting of candidates, such seats will be filled at the Department level in the subsequent round(s).